

## Chapter 2.02

### MAYOR

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**2.02.010 Office created — Election — Term.** There shall be, within the city, a mayor who shall be elected for a four- year term, and who shall serve until a successor is elected and has qualified as is provided by statute. (Ord. 81-21 § 1, 1980).

**2.02.020 Bond and oaths required.** The mayor, before entering upon the duties of his office, shall give a bond with sureties to be approved by the city council in the sum of five thousand dollars, or such higher sum as may be directed by the city council, conditioned upon the faithful performance of his duties. He shall take the oath of office as prescribed by statute, and shall receive such compensation as may be set from time to time by the city council.

The mayor shall attend and preside over the council meetings of the city. (Ord. 81-21 § 6, 1980).

**2.02.030 Powers and duties generally.** A. The mayor shall be the chief executive officer of the city and he shall perform all duties that may be required of him by statute or ordinance. The mayor shall have the management and control of all matters pertaining to the public affairs of the city. He shall have supervision over all the executive officers of the city, and he shall take care that all the ordinances of the city are duly observed and enforced. He shall not vote on any ordinance, resolution, or motion except:

1. Where the vote of the alderman has resulted in a tie;
2. Where one-half of the aldermen elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote;
3. Where a vote greater than a majority of the corporate authorities is required by statute or ordinance to adopt an ordinance, resolution or motion.

B. The mayor shall exercise his approval or veto power and the aldermen shall exercise their power to reconsider and override the mayor's veto in the manner provided by law. (Ord.

81-21 § 2, 1980).

**2.02.040 Appointment of officers.** The mayor shall appoint, by and with the advice and consent of the city council, all officers of the city whose election or appointment is not otherwise provided for. Any vacancies occurring in an appointive office shall be filled in the same manner. (Ord. 81-21

§ 3, 1980).

**2.02.050 Designation of duties of appointed officers.** Whenever there is a question as to the respective duties or powers of any appointed officer of the city, the same shall be settled by the mayor; and he shall have the power to delegate to any appointed officer any duty which is to be performed when no specific officer has been directed to perform the duties. (Ord. 81-21 § 4, 1980).

**2.02.060 Signature on documents.** The mayor shall sign all commissions, licenses, permits and warrants granted, issued or drawn by the order of the city council or authorized by the ordinances of the city, and in all contracts wherein the city is a party, he shall sign the same on behalf of the city. (Ord. 81-21 § 5, 1980).

**2.02.070 Mayor pro tern — Election — Powers and duties.** If a temporary absence or disability of the mayor incapacitates him from the performance of his duties but does not create a vacancy in the office, the city council shall elect one of its members to act as mayor pro tern. The mayor pro tern, during this absence or disability, shall perform the duties and possess all the rights and powers of the mayor. (Ord. 81-21 § 7, 1980).